



## BARNEGAT TOWNSHIP SCHOOL DISTRICT

550 BARNEGAT BOULEVARD NORTH  
BARNEGAT, NEW JERSEY 08005  
(609) 698-5800 FAX (609) 660-5974

**Dr. Brian Latwis**  
*Superintendent of Schools*

**Stephen J. Brennan, MBA, CPA**  
*Business Administrator/Board Secretary*

Dear Parent or Guardian:

Re: Emergency Administration of Epinephrine

Please be advised that pursuant to N.J.S.A. 18A:40-12.5 et seq., and Board of Education Policy, the Board shall assign the school nurse primary responsibility for the emergency administration of epinephrine via a pre-filled auto-injector mechanism for anaphylaxis, both at school and during school-sponsored functions. The school nurse shall designate additional employees to administer epinephrine via a pre-filled auto-injector mechanism when the nurse is not available. For the board to permit the nurse, or designee(s), to administer epinephrine to a pupil via a prefilled auto-injector mechanism, parents/guardians must meet conditions as follows:

1. Provide the Board with written orders from the pupil's physician stating that the pupil requires the administration of epinephrine for anaphylaxis;
2. Provide the Board with written permission for the administrator of epinephrine via a prefilled auto-injector mechanism by the school nurse, or designee(s);
3. Provide the Board with a signed statement acknowledging that the district shall incur no liability as a result of any injury arising from the administration of epinephrine via a prefilled auto-injector mechanism by the school nurse, or designee(s), to the pupil and that the district, its employees, and agents shall be indemnified and held harmless against any claims arising out of the administration to the pupil of the epinephrine via a pre-filled auto-injector mechanism.

You are also hereby informed as follows:

1. Permission is effective for the school year for which it is granted and must be renewed for each subsequent school year upon fulfillment or requirements listed above;
2. The district and its employees or agents shall incur no liability as a result of any injury arising from the self-administration of epinephrine via a pre-filled auto-injector mechanism to the pupil;
3. The pupil's epinephrine will be placed in a secure but unlocked location which shall be indicated on the pupil's emergency care plan. If your physician orders a second dose to be given, the parent must supply it in the original container;
4. The school nurse, or designee(s), will be promptly available at school and school sponsored functions in the event of an allergic reaction;
5. The pupil shall be transported to a hospital emergency room by emergency services personnel after the administration of epinephrine, even if symptoms appear to be resolved.

Enclosed you will find a form which must be signed and returned to your school principal. If you have any questions regarding this procedure, please call your school principal.

Sincerely,

***Brian Latwis***

Brian Latwis, Ed.D.  
Superintendent of Schools